



UNIVERSITY OF THE PHILIPPINES DILIMAN  
*Office of the University Registrar*

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12 July 2024

**OUR MEMORANDUM No. RQB 2024-13**

FOR : All College Marshals for the 2024 UPD Commencement Exercises

TROUGH : College Secretaries and Graduate Program Coordinators

FROM :  **ROWENA QUINTO-BAILON, PhD**  
University Registrar

SUBJECT : **COLLEGE MARSHAL BRIEFING**

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The Office of the University Registrar (OUR) is currently preparing for the Face-to-Face 2024 UPD Commencement Exercises scheduled for 28 July 2024, 7:00 am at the UP Amphitheatre. In preparation for this significant event, we request the **presence of all College Marshals** at a **briefing on Tuesday, 23 July 2024, 9:00 a.m. at the OUR Conference Room.**

Your attendance at this briefing is essential for effective event planning and coordination. We appreciate your cooperation and commitment to ensuring the success of the 2024 UPD Commencement Exercises.

Thank you very much.

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