



UNIVERSITY OF THE PHILIPPINES DILIMAN
Office of the University Registrar

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02 July 2024

OUR MEMORANDUM No. RQB 2024-012

FOR : All Deans, Directors, Heads of Academic Units, College Secretaries, and Graduate Program Coordinators

FROM :  **ROWENA QUINTO-BAILON, PhD**
University Registrar

SUBJECT : **2024 UPD Commencement Exercises Attendees**

The Office of the University Registrar (OUR) is currently preparing for the **Face-to-Face 2024 UPD Commencement Exercises** to be held on 28 July 2024, 7:00 am at the UP Amphitheatre. In line with this, may we respectfully request you to submit to the OUR the following details by accomplishing the Google form ([2024 UPD Commencement Exercises](#)):

- a. Number of Attendees (**NB: For MY 2023, 1st sem and 2nd sem AY 2023-2024 candidates only**)
 - Undergraduate
 - M/MA/MS
 - D/PhD
- b. Preferred lived name* and pronoun of D/PhD attendees from your College/Unit that will be used in the Commencement Script.

Kindly accomplish the form not later than 12 July 2024 (Friday), 5:00 pm.

Thank you very much.

**TGNC people often live by a name (or “lived name”) that affirms their gender identity and/or expression (GIE), and this is usually different from their legal name (or “dead name”). They may also use pronouns and titles that reflect their GIE (<https://upd.edu.ph/creating-an-inclusive-and-safe-upd/>).*

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