



UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of the University Registrar

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10 July 2023

OUR MEMORANDUM No. MVPLO 2023-10

FOR : All Deans, Directors, Heads of Academic Units, College Secretaries, and Graduate Program Coordinators

FROM :  **MARIA VANESSA P. LUSUNG-OYZON**
University Registrar

SUBJECT : **2023 UPD Commencement Exercises**

The Office of the University Registrar (OUR) is currently preparing for the **Face-to-Face 2023 UPD Commencement Exercises** to be held on 30 July 2023, 7:00 am at the UP Amphitheatre. In line with this, may we respectfully request you to submit to the OUR the following details by accomplishing the Google form ([2023-Commencement-Exercises](#)):

- a. Number of Attendees (**NB: For MY 2022, 1st sem and 2nd sem AY 2022-2023 candidates only**)
 - Undergraduate
 - M/MA/MS
 - D/PhD
- b. Number of College Officials
- c. Name and Number of College Marshals (*at least 2 for small Colleges and 3-4 for big Colleges*)
- d. Preferred lived name* and pronoun of D/PhD attendees from your College/Unit that will be used in the Commencement Script.

Kindly accomplish the form not later than 14 July 2023 (Friday), 5:00 pm.

Thank you very much.

**TGNC people often live by a name (or "lived name") that affirms their gender identity and/or expression (GIE), and this is usually different from their legal name (or "dead name"). They may also use pronouns and titles that reflect their GIE (<https://upd.edu.ph/creating-an-inclusive-and-safe-upd/>).*