



UNIVERSITY OF THE PHILIPPINES DILIMAN
Office of the University Registrar

Phone 981-8500 ext. 4551, 4552, 4553 / 927-6084 ▪ P.O. Box 161, Diliman, QC 1101 ▪ email: our@up.edu.ph

07 July 2022

OUR MEMORANDUM No. MVPLO 2022-03

FOR : All Deans, Directors, Heads of Academic Units, College Secretaries, and Graduate Program Coordinators

FROM :  **MARIA VANESSA P. LUSUNG-OYZON**
University Registrar

SUBJECT : **2022 UPD Commencement Exercises**

The Office of the University Registrar (OUR) is currently preparing for the **Face-to-Face 2022 UPD Commencement Exercises** to be held on 31 July 2022, 7:00 am at the UP Amphitheatre. In line with this, may we respectfully request for the following details to be emailed to pucss_our.updiliman@up.edu.ph **not later than 14 July 2022 (Thursday), 5:00 pm?** See attached template for your guide.

- a. Number of Attendees (**NB: For MY 2021, 1st sem and 2nd sem AY 2021-2022 candidates only**)
 - Undergraduate
 - M/MA/MS
 - D/PhD
- b. Number of College Officials
- c. Number of College Marshals
- d. Preferred lived name and pronoun of the Summa Cum Laude and D/PhD attendees from your College/Unit that will be used in the Commencement Script.

Kindly remind the candidates that only one (1) companion is allowed.

Thank you very much.

ARD ext. 4555, 4556, 4564 / admission.our@up.edu.ph ▪ AISS ext. 4560
TOR ext. 4561, 4562 / 927-3422 / transcript@up.edu.ph ▪ SRD ext. 4559, 4563 / records.our@up.edu.ph
UCS ext. 4554, 4558 / pucss_our.updiliman@up.edu.ph

(College/Unit)

STUDENT ATTENDEES (NB: For MY 2021, 1st sem and 2nd sem AY 2021-2022 candidates only)	NUMBER
Undergraduate	
Master of/Master of Arts/Master of Science	
Doctor of/Doctor of Philosophy	

OFFICIALS AND MARSHALS	NUMBER
College Officials	
College Marshals	

SUMMA CUM LAUDE LEGAL NAME	PREFERRED LIVED NAME AND PRONOUN

D/PHD LEGAL NAME	PREFERRED LIVED NAMES AND PRONOUN

Prepared by: _____
Name and Designation

Date : _____