16 January 2018

OUR Memorandum No. MTTP 2018-03

To:

All Concerned Faculty

Through:

College Secretaries & Graduate Program Coordinators

From:

MA. THERESA T. PAYONGAYONG, PhD

University Registrar

Subject:

University Rule on Class Dismissal

Please be reminded that per university rule, "classes should be dismissed at least 10 minutes before the end of the period, with the option to make it 15 minutes for students who need more time to get to their next class. The last class (5:30-7:00 pm) is not covered by this rule (EC Meeting:08 August 2001)."

Thank you.

cc: College Deans Cash Office OVCAA OVCSA

Dylene/OUR2018