



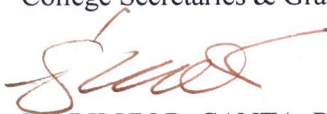
UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of the University Registrar

Phone 981-8500 ext. 4551, 4552, 4553 / 927-6084 * P.O. Box 161, Diliman, QC 1101 * email: our@up.edu.ph

03 May 2017

Memorandum No. MRC 2017-07

For: All Faculty Concerned
Through: College Secretaries & Graduate School Coordinators
From: 
MARILYN R. CANTA, PhD
University Registrar

Subject: Early Submission of Grades for Graduating Students

In order to facilitate the final evaluation of students who are candidates for graduation, may we request you to please submit their grades by **Saturday, 27 May 2017**.

The List of Candidates for Graduation needs to be approved both by your respective colleges and the University Council. Partial submission of grades, through your CRS accounts, is allowed in the Grade Submission Module.

Please take note of the following dates:

| | |
|--|-------------------------|
| Deadline for grade submission (graduating students) | 27 May, Saturday |
| Deadline for grade submission (all other students) | 02 Jun, Friday |
| Deadline for colleges to submit to the OUR approved List of Candidates for Graduation | 09 Jun, Friday |
| University Council Meeting | 19 Jun, Friday |
| Commencement Exercises | 25 Jun, Sunday |

Thank you.

For your guidance.

cc: College Deans