



UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of the University Registrar

Phone 981-8500 ext. 4551, 4552, 4553 / 927-6084 * P.O. Box 161, Diliman, QC 1101 * email: our@upd.edu.ph

13 October 2016

MEMORANDUM NO. MRC 16-26

TO: All College Secretaries/Graduate Program Coordinators

THROUGH: The Deans

FROM: 
MARILYN R. CANTA, PhD
University Registrar

Please come to a meeting of College Secretaries and Graduate Coordinators on 24 October 2016, Monday 8:30 am at the OUR Conference Room.

AGENDA

1. List of courses and number of demands for Second Semester 2016-2017
2. Schedule of Batch Runs and Results
3. Schedule of College Secretaries Meeting after Results of First Batch Run
4. Feedback on Devolution of Processing of Readmission & Waiver/Extension of Waiver of MRR
5. Report on Cyle 1 of processing of late registration/payment
6. Students with Special Needs

Thank you.