



UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of the University Registrar

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08 June 2016

MEMORANDUM ERJ 2016- 04

TO: ALL COLLEGE SECRETARIES & CONCERNED SREs


FROM: EUGENE REX L. JALAO, PHD
Assistant University Registrar for CRS

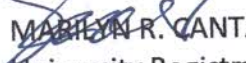
The eUP- SAIS will be conducting a training on the Academic Advisement Module on 07 & 08 July 2016 (Thursday & Friday) at the ITDC Building, Room 304. The SREs from the OUR-RMAS and the College SREs in charge of evaluating graduating students are requested to attend this training. Please check your respective specific schedules in the attached list with your names on it.

The actual encoding of checklist of courses in the Advisement Module will start on the 14th & 15th of July 2016 (Thursday & Friday). Please refer to the encoding schedule also attached.

For inquiries regarding the above activities , please contact Ms. Amy Jorda at local 4470.

Thank you very much for your continued support and cooperation.

Noted:


MARIBEL R. CANTA, PHD
University Registrar