



UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of the University Registrar

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28 April 2015

MEMORANDUM ECA NO. 15-22

TO: College Secretaries and Graduate Coordinators

THROUGH: The Dean

FROM: 
MARILYN R. CANTA, Ph.D
Assistant University Registrar

SUBJECT: Processing of Appeals for Readmission, Change of Matriculation, Dropping and Leave of Absence

Please be reminded that appeals for readmission received beyond the deadline specified in the approved academic calendar may be processed with the next term indicated as the effectivity of readmission.

Please also remind students that online processing of Change of Matriculation, Dropping, and Leave of Absence (LOA) will be deemed cancelled if not completed up to payment on the deadline.

For strict compliance.

Thank you very much.