



UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of the University Registrar

Phone 981-8500 ext. 4551, 4552, 4553 / 927-6084 * P.O. Box 161, Diliman, QC 1101 * email: our@upd.edu.ph

8 September 2014

MEMORANDUM ECA NO. 14-34

TO: ALL COLLEGE SECRETARIES and GRADUATE COORDINATORS

FROM: 
EVANGELINE C. AMOR, Ph.D.
University Registrar

Please attend a meeting of all College Secretaries & Graduate Coordinators on Monday, 22 September 2014, 8:30 am, at the 3rd Floor, Conference Hall, OUR Building.

AGENDA:

1. Adoption of the agenda
2. Approval of the minutes of meeting on 21 July 2014
3. Matters arising from the minutes
4. Feedback on First Semester 2014-2015 Registration
5. Matters for information/discussion
 - a. CRS Matters (Restriction Management, AWOL, etc.)
 - b. Thesis enrollment and grades submission concerns
 - c. Non-Degree (Graduate) clarification
 - d. College Secretaries Workshop
6. Other matters

Thank you for your continued support and cooperation.