



UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of the University Registrar

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23 January 2013

MEMORANDUM NO. ECA 13-06

TO: COLLEGE SECRETARIES/ DEPARTMENT/INSTITUTE HEADS

THRU: THE DEANS

FROM: 
EVANGELINE C. AMOR, Ph.D.
University Registrar

**RE: REQUIREMENTS FOR SHIFTEES, TRANSFEREES FROM OTHER UP UNITS
AND FROM OTHER SCHOOLS**

Kindly please review the attached program quota and requirements of your respective degree programs for shiftees within UP Diliman (S1 & S2), transferees from other UP units (T1), and transferees from other schools (T2). Please also indicate the deadline for the application for S1,S2 & T1 in the remarks column. Please note that for transferees from other schools (T2), the deadline for application at the OUR is on 30 April 2013.

With your assistance, we hope to be able to provide accurate information to the public. Please return updated information by 16 February 2013.

Thank you very much.

MEMO-REQ-SHIFT,T-UP,NT
jennm. 1/22/13

**PROGRAM QUOTA AND REQUIREMENTS FOR TRANSFEREES FROM UP UNITS
OUTSIDE DILIMAN (TRANSFER 1) AND SHIFTEES WITHIN DILIMAN (SHIFTEE 2)
AND SHIFTEES WITHIN COLLEGE (SHIFTEE 1) FOR FIRST SEMESTER 2012-2013)**

COLL	DEGREE PROGRAM	QUOTA FOR TRANSFER I First sem 2012-2013	REQUIREMENTS		SEM(S) ACCEPTING T-1, S-2, S-1	DATE OF INTERVIEW/EXAM	DEADLINE OF APPLICATION
			TRANSFER 1 (Transferees from UP Units outside Diliman)	SHIFTEE 1 (S-1) Shiftees w/in College SHIFTEE 2 (S-2) Shiftees w/in Diliman			
AIT	BS TOURISM	30 ^b	2.5; Interview	2.5; Interview	First Sem	See College for Schedule of Interview	
ARCH	BS ARCHITECTURE	46 ^b	GWA of 2.25 or better (60 units or more) GWA of 2.0 or better (30 units or more) Must attend orientation Letter of confirmation to be submitted after orientation	S1 (Shiftees within the College) No minimum CWA required but must not have been academically delinquent for the semester immediately prior to shifting. Must attend orientation Letter of confirmation to be submitted after orientation	First Sem	See College for Schedule of Interview	
	B LANDSCAPE ARCH		S2 (Shiftees within UP Diliman) CWA of 2.25 or better (60 units or more) CWA of 2.0 or better (30 units or more) Must attend orientation Letter of confirmation to be submitted after orientation	First Sem			
CAL	BA ARAL PIL (PHIL STUD)	15 ^b	GWA 1.88; Exam/Interview/Ranking	GWA 1.88; Exam/Interview/Ranking	First Sem	See College for Schedule of Interview/Exam May 14, 2012 (Wed) 9:00-11:00 a.m. CAL 510 - BA ES (Language) CAL 501 - BA ES (Literature) CAL 502 - BA CL CAL 511 - BA CW	March 30, 2012
	BA ART STUDIES	40 ^b	2.25	2.25	First Sem		
	BA COMP LITERATURE	50 ^b	2.25; Written Exam & An Average of at least 2.0 in English Courses	2.25; Written Exam & An Average of at least 2.0 in English Courses	First Sem		
	BA CREATIVE WRITING						
	BA ENG STUD.: LITERATURE						
	BA ENG STUD.: LANGUAGE						
BA EUROPEAN LANGUAGE	20	2.0 or better; Interview/Ranking; Must enroll in at least 6 units of a major language during the First Sem; On Probationary status; Must maintain an average of 2.0 or better in his major lang; Must pass all subjects with no grade of INC., or DRP.	2.0 or better; Interview/Ranking; Must enroll in at least 6 units of a major language during the First Sem; On Probationary status; Must maintain an average of 2.0 or better in his major lang; Must pass all subjects with no grade of INC., or DRP.	First Sem	May 10-11, 2012		
CAL	BA FILIPINO	15 ^b	2.0; Exam/Interview/Ranking	2.0; Exam/Interview/Ranking	First Sem	See College for Schedule of Interview/Exam	
	BA MAL PAGSULAT SA FIL	15 ^b	GWA 2.0; Exam / Interview / Ranking	GWA 2.0; Exam / Interview / Ranking	First Sem	See College for Schedule of Interview/Exam	
	BA SPEECH COMM	25 ^b	GWA 2.25; Exam / Interview / Ranking	GWA 2.25; Exam / Interview / Ranking	First Sem	May 8, 2012 - Posting of qualified applicants May 10, 2012 - Interview of applicants May 14, 2012 - Posting of qualified applicants for the written examination May 16, 2012 - Written examination May 18, 2012 - Posting of successful applicants	

**PROGRAM QUOTA AND REQUIREMENTS FOR TRANSFEREES FROM UP UNITS
OUTSIDE DILIMAN (TRANSFER 1) AND SHIFTEES WITHIN DILIMAN (SHIFTEE 2)
AND SHIFTEES WITHIN COLLEGE (SHIFTEE 1) FOR FIRST SEMESTER 2012-2013**

COLL	DEGREE PROGRAM	QUOTA FOR TRANSFER I First sem 2012-2013	REQUIREMENTS		SEM(S) ACCEPTING T-1, S-2, S-1	DATE OF INTERVIEW/EXAM	DEADLINE OF APPLICATION
			TRANSFER 1 (Transferees from UP Units outside Diliman)	SHIFTEE 1 (S-1) Shiftees w/in College SHIFTEE 2 (S-2) Shiftees w/in Diliman			
CAL	BA THEATER ARTS	5 ^b	2.25; Selection through a talent audition and interview	2.25; Selection through a talent audition and interview	First Sem	May 7, 2012 - Interview-Auditions May 9, 2012 - Posting of qualified applicants Please get a copy of the monologue for the audition @ room 3069	
CBA	BS BA BS BAA	T-1 5/5 (if slots are available) S2 - depends on available slots	2.0 or better; 30 units (sophomore) 60 units (Junior); Ranking	2.25 or better; 30 units (sophomore) 60 units (Junior); Ranking	First Sem		
ECON	BS ECONOMICS BS BUS ECONOMICS	depends on available slots	GWA of 2.25 or better; must have satisfactory Math average ; Ranking 30 units -sophomore 60 units - junior	GWA of 2.25 or better; must have satisfactory Math average ; Ranking 30 units -sophomore (S2) 60 units - junior (S2) Automatic if in Good Academic Standing (S1)	First Sem		
EDUC	B ELEMENTARY EDUC B SECONDARY EDUC	Number of slots will vary depending on the number of unfilled UPCAT slots	2.25 average or better AVE= CWA + GWA/2 Teaching aptitude test (c/o Educ) Career Assessment Test (c/o OCG) Interview (c/o SAPAW Committee)	2.5 average or better AVE= CWA + GWA/2 Teaching aptitude test (c/o Educ) Career Assessment Test (c/o OCG) Interview (c/o SAPAW Committee)	First Sem	Aptitude test - Last Monday of April First week of April First week of May	February 14, 2012
ENGG	BS CHEMICAL ENGG	depends on available slots	GWA = 2.00 or better MSWA = 1.75 or better Must have passed Math 53 or equivalent Must have passed Chem 16 or equivalent No grade of '5'; no unremoved '4' or 'INC' Must have completed at least 30 academic units Must not have been in residence for more than 3 years Must be able to complete course within prescribed limit (no extension beyond maximum allowable residence) Must submit letter to dept. Stating reason for transferring Interview with the Admission Committee	GWA = 2.00 or better MSWA = 1.75 or better Must have passed Math 53 or equivalent Must have passed Chem 16 or equivalent No grade of '5'; no unremoved '4' or 'INC' Must have completed at least 30 academic units Must not have been in residence for more than 3 years Must be able to complete course within prescribed limit (no extension beyond maximum allowable residence) Must submit letter to dept. Stating reason for shifting Interview with the Admission Committee	First Sem	See College for Schedule of Interview	
	BS CIVIL ENGINEERING	depends on available slots	GWA = 2.00 or better MSWA = 2.25 or better Must have passed Math 17 or equivalent No grade of '5'; no unremoved '4' or 'INC' Must have completed at least 30 academic units Must not have been in residence for more than 1 year Must submit letter to institute stating reason for transferring & all contact details	GWA = 2.00 or better MSWA = 2.25 or better Must have passed Math 17 or equivalent No grade of '5'; no unremoved '4' or 'INC' Must have completed at least 30 academic units Must not have been in residence for more than 1 year Must submit letter to institute stating reason for shifting & all contact details	First Sem		
ENGG	BS COMPUTER SCIENCE	depends on available slots	Math Weighted Average (Math 17 and higher, or or equivalents) 2.25 or better No grade of '5'; no unremoved '4' or 'INC' Must have completed at least 30 academic units Must submit letter to department stating reason for transferring	Math Weighted Average (Math 17 and higher or equivalents) 2.25 or better No grade of '5'; no unremoved '4' or 'INC' Must have completed at least 30 academic units Must submit letter to institute stating reason for shifting	First Sem & Sec Sem		
	BS CoE/BS ECE/BS EE	depends on available slots OF SLOTS	see attached/posted RULES ON SHIFTING AND TRANSFER	see attached/posted RULES ON SHIFTING AND TRANSFER	First Sem & Sec Sem		

**PROGRAM QUOTA AND REQUIREMENTS FOR TRANSFEREES FROM UP UNITS
OUTSIDE DILIMAN (TRANSFER 1) AND SHIFTEES WITHIN DILIMAN (SHIFTEE 2)
AND SHIFTEES WITHIN COLLEGE (SHIFTEE 1) FOR FIRST SEMESTER 2012-2013)**

COLL	DEGREE PROGRAM	QUOTA FOR TRANSFER I First sem 2012-2013	REQUIREMENTS		SEM(S) ACCEPTING T-1, S-2, S-1	DATE OF INTERVIEW/EXAM	DEADLINE OF APPLICATION
			TRANSFER 1 (Transferees from UP Units outside Diliman)	SHIFTEE 1 (S-1) Shiftees w/in College SHIFTEE 2 (S-2) Shiftees w/in Diliman			
ENGG	BS GEODETIC ENGG	depends on available slots	MSWA = 2.00 or better Must have passed Math 53 or equivalent No grade of '5'; no unremoved '4' or 'INC' Must not have been in residence for more than 3 years Must pass stereovision and color vision test Must have completed at least 30 academic units Must submit letter to department stating reason for transferring	MSWA = 2.50 or better Must have passed Math 53 or equivalent No grade of '5'; no unremoved '4' or 'INC' Must not have been in residence for more than 3 years Must pass stereovision and color vision test Must have completed at least 30 academic units Must submit letter to institute stating reason for shifting	First Sem (T-1) First Sem & Sec Sem (S-2 & S-1)		
	BS INDUSTRIAL ENGG	depends on available slots	GWA = 2.00 or better MSWA = 2.25 or better No grade of '5'; no unremoved '4' or 'INC' Must not have been in residence for more than 3 years Must submit letter to department stating reason for transferring Must have completed at least 30 academic units	GWA = 2.00 or better MSWA = 2.25 or better No grade of '5'; no unremoved '4' or 'INC' Must not have been in residence for more than 3 years Must have completed at least 30 academic units Must submit letter to institute stating reason for shifting	First Sem (T-1) First Sem & Sec Sem (S-2 & S-1)		
	BS Met E /BS EM/ BS Mat E	depends on available slots	Must be able to complete course within prescribed limit (no. of MRR extension) Must have completed at least 30 academic units Must submit letter to department stating reason for transferring	Must be able to complete course within prescribed limit (no. of MRR extension) Must have completed at least 30 academic units Must submit letter to department stating reason for shifting	First Sem (T-1 -BS MatE & BS MetE) First & Sec Sem (T-1 BS EM only) First Sem (S-2 & S-1 - BS MatE) First & Sec Sem (S-2 & S-1 BS EM & BS MatE)		
	BS MECHANICAL ENGG	depends on available slots	MSWA = 2.50 or better Must have completed at least 30 academic units Must submit letter to department stating reason for transferring	MSWA = 2.50 or better Must have completed at least 30 academic units Must submit letter to department stating reason for shifting	First Sem		
CFA	B FINE ARTS VISUAL COMM IND DESIGN SCULPTURE/PAINTING ART HIST/ART EDUC	45 15 ^b 5 ^b 10 ^b 15 ^b	Must have earned at least 30 academic units with minimum GWA of 2.75 Must submit TCG & Certificate of Conduct Eligibility from the UP unit; Certificate of Good Moral Character Three 1 1/2x1 1/2 colored ID photos Letter addressed to College Secretary that he/she will secure a Permit to Transfer if accepted; Must bring samples of Artworks for the Portfolio review Must pass talent test;	Must have earned at least 30 academic units with GWA 2.75; Must submit Certified TCG & Certificate of Conduct Eligibility from UP Dil unit Three 1 1/2x1 1/2 colored ID photos Letter addressed to College Secretary that he/she will secure a Permit to Transfer if accepted; Must bring samples of Artworks for the Portfolio review Must pass talent test;	First Sem	APPLICATION PERIOD Jan. 16 - April 10, 2012 February, March & April 2012 Faculty Interview & Portfolio Review (8:00 a.m.-12:00 nn. Mondays) Mental Ability (CFIT/SSHA TESTS) - 1:00-4:00 p.m. TDT - April 14, 2012 (Sat. - 8:00 a.m.-12:00 nn.) Must bring Coloring Medium of their choice except OIL. Paper will be provided Result - April 23, 2012	April 10, 2012
CHE	BS CLOTHING TECH	10	GWA 2.5 or better; Interview/Talent Test/Essay	CWA 2.5 or better; Ranking/Talent Test/interview/Essay	First Sem	May 3 and 4, 2012, 9:00a.m. -12:00 nn. (Exam & Interview)	
	BS COMMUNITY NUTRITION	10	GWA 2.5 or better; Ranking Must have taken at least Math 17 or its equivalent and CHEM 16 or its equivalent	CWA 2.5 or better; Ranking Must have taken at least Math 17 or its equivalent and CHEM 16 or its equivalent	First Sem	May (See college for sched)	
	BS FAM LIFE & CHILD DEV'T	5	GWA 2.5 or better; Ranking/ Interview/ Essay	CWA 2.5 or better; Ranking/ Interview/ Essay	First Sem	May 3, 8:00am to 5:00pm (Interview & Exam)	
	BS FOOD TECHNOLOGY	10	GWA 2.5 or better; Ranking	CWA 2.5 or better; Ranking	First Sem	May (See college for sched)	
	BS HOTEL, RESTAURANT & INST'L MGNT	10	Accepting from UPLB & UP Mla only GWA 2.5 or better Must have taken and passed Math 17 or Math 11 & Math 14 and Chem 16 Interview; Ranking	CWA 2.5 or better; Must have passed Math 17 or Chem 16 Ranking	First Sem	May (See college for sched)	

**PROGRAM QUOTA AND REQUIREMENTS FOR TRANSFEREES FROM UP UNITS
OUTSIDE DILIMAN (TRANSFER 1) AND SHIFTEES WITHIN DILIMAN (SHIFTEE 2)
AND SHIFTEES WITHIN COLLEGE (SHIFTEE 1) FOR FIRST SEMESTER 2012-2013)**

COLL	DEGREE PROGRAM	QUOTA FOR TRANSFER I First sem 2012-2013	REQUIREMENTS		SEM(S) ACCEPTING T-1, S-2, S-1	DATE OF INTERVIEW/EXAM	DEADLINE OF APPLICATION
			TRANSFER 1 (Transferees from UP Units outside Diliman)	SHIFTEE 1 (S-1) Shiftees w/in College SHIFTEE 2 (S-2) Shiftees w/in Diliman			
CHE	BS HOME ECONOMICS	15	GWA 2.5 or better; Interview, Written Exam & ranking (should attend orientation prior to interview & written exam)	CWA 2.5 or better; Interview, Written exam; ranking (should attend orientation prior to interview & written exam)	First Sem & Second Sem	May 10-11, 2012 9:00-10:00 a.m. (Orientation) 10 a.m. - 12:00 nn. (Exam & Interview)	
	BS INT DESIGN	10	GWA 2.5 or better; Talent Test/Interview & Essay	CWA 2.5 or better ;Talent Test/Interview & Essay; Ranking	First Sem	May 9-10, 2012, 9:00a.m. -12:00 nn.(Exam & Interview)	
NOTE: CHE APPLICANTS CAN APPLY IN ONLY ONE PROGRAM							
CMC	BA BROAD COMM	70 ^c	2.00 or better; Interview/ exam	2.0 or better; Interview/ exam	First Sem	See Coll for Sched of Interview/Exam	
	BA COM RESEARCH	70 ^c	2.0 or better; Interview/ exam	2.0 or better; Interview/ exam	First Sem & Second sem (S1 & S2) First Sem (T1)	See Coll for Sched of Interview/Exam	
	BA JOURNALISM	70 ^c	2.25 or better, exam	2.25 or better; exam	First Sem & Second sem (S1 & S2) First Sem (T1)	3RD Week of May for the 1st Sem 3RD Week of October for the 2nd Sem	
	BA FILM	70 ^c	2.25 or better; Interview, exam	2.25 or better; Interview, exam	First Sem & Second sem (S1 & S2) First Sem (T1)	See Coll for Sched of Interview/Exam	
NOTE: CMC APPLICANTS MAY APPLY IN TWO (2) PROGRAMS AT A TIME INDICATING 1ST CHOICE AND 2ND CHOICE							
CHK	B Physical Education	8	Must have completed 33 academic units GWA of 2.50 or better; INTERVIEW, SRT,SKILLS TEST,GUIDANCE TEST Certification of non-contract from previous college	Must have completed 30 academic units GWA of 2.50 or better; INTERVIEW, SRT,SKILLS TEST,GUIDANCE TEST Certification of non-contract from previous college	S1 - 1st , 2nd & summer S2 - 1st sem only T1 - 1st sem	May 7, 2012 (Mon. 9:00am)- Orientation 3rd Flr Vanguard Bldg Rm 204-A May 9 (Wed 2:00 pm)-Guidance test Vanguard Bldg. Rm. 204-A May 9 (Wed. 9-12/1-5pm)-Panel Interview Vanguard Bldg. Rm. 204-A May 9 (Wed. 7:00am)- SRT - Venue to be announce during Orientation May 8 - (Tuesday) - SST May 28 (Mon) - Release of results * See the CHK College Secretary for important details	
	B Sports Science (5 yrs) Cert in Sports Stud to BSS Cert in Sports Stud to BPE *SRT-Sports Readiness Test		Must have completed 33 academic units GWA of 2.25 or better; INTERVIEW, SRT,SKILLS TEST,GUIDANCE TEST Certification of non-contract from previous college IF ACCEPTED: Permit to transfer and college clearance Four (4) 2"x2" and four(4) 1"x1" colored photo Medical Clearance (to be validated / certified by the UP Infirmary one week after the release of results of qualified applicants Certificate of Athletic Performance (if any) (Contact CHK for SRT & Skill Test Exams & Interview)	Must have completed 30 academic units GWA of 2.25 or better; INTERVIEW, SRT,SKILLS TEST,GUIDANCE TEST Certification of non-contract from previous college IF ACCEPTED: Permit to transfer and college clearance Four (4) 2"x2" and four(4) 1"x1" colored photo Medical Clearance (to be validated / certified by the UP Infirmary one week after the release of results of qualified applicants Certificate of Athletic Performance (if any) (Contact CHK for SRT & Skill Test Exams & Interview) 2.25 or better 2.50 or better	First Sem		
SLIS	B LIBRARY & INFO SCIENCE	25	GWA 2.75; Interview	CWA 2.75; Interview	First Sem Second Sem(Shiftees only)		Jan 16 to Apr 16, 2012 May 2 - Interview for accepted applicants
MUSIC	B MUSIC	3	2.75; Theory Placement & Talent Audition	2.75; Theory Placement & Talent Audition	First Sem	Application period Jan. 4 - Mar. 9, 2012 Theory Exam @ Abelardo Hall Auditorium (Mar. 10 / 9:00-12:00 nn Sat.) Talent Audition - March 17, 2012 (Saturday)	

**PROGRAM QUOTA AND REQUIREMENTS FOR TRANSFEREES FROM UP UNITS
OUTSIDE DILIMAN (TRANSFER 1) AND SHIFTEES WITHIN DILIMAN (SHIFTEE 2)
AND SHIFTEES WITHIN COLLEGE (SHIFTEE 1) FOR FIRST SEMESTER 2012-2013)**

COLL	DEGREE PROGRAM	QUOTA FOR TRANSFER I First sem 2012-2013	REQUIREMENTS		SEM(S) ACCEPTING T-1, S-2, S-1	DATE OF INTERVIEW/EXAM	DEADLINE OF APPLICATION
			TRANSFER 1 (Transferees from UP Units outside Diliman)	SHIFTEE 1 (S-1) Shiftees w/in College SHIFTEE 2 (S-2) Shiftees w/in Diliman			
NCPAG	BA PUBLIC ADM	25	GWA 2.0	CWA 2.25	First Sem	See College for the Sched of Interview	
CS	ALL PROGRAMS INSTITUTE/DEPT REQUIREMENTS		30 units (College requirements)	30 units (College requirements)	First Sem		April 27, 2012 (Friday)
	Institute of Biology BS BIOLOGY		NOT ACCEPTING FOR AY 2012-2013	NOT ACCEPTING FOR AY 2012-2013	First Sem		
	Institute of Chemistry BS CHEMISTRY		GWA 2.25 or better Finished Chem 16 or its equivalent on the first enrollment with GWA of 2.25 or better Science average of 2.25	GWA 2.25 or better Finished Chem 16 on the first enrollment with a grade of 2.25 or better, Science average of 2.5 or better	First Sem		
	Nat'l Inst of Geol Sciences BS GEOLOGY		Weighted average of 2.75 or better in Geology 11 (for CS & Engg students), Nat Sci II (for all other students), and all Math and Science courses taken Must pass the orientation/ interview (May 11, Friday 1pm sharp)	Weighted average of 3.0 or better in Geology 11 (for CS & Engg students), Nat Sci II (for all other students), and all Math and Science courses taken Must pass the orientation/ interview (May 11, Friday 1pm sharp)	First Sem	Interview - May 11, Friday (1:00 pm sharp)	
	Institute of Mathematics BS MATHEMATICS		Must have passed Math 53 or its equivalent Weighted Average of 2.00 in all Math courses taken except Math 1, Math 2 & Math 100	Must have passed Math 53 or its equivalent Weighted Average of 2.00 in all Math courses taken except Math 1, Math 2 & Math 100	First Sem		
	Molecular Biol & Biotech BS MBB		GWA of 1.75 or better; Preferably at least 15 units of a combination of Math, Physics, Chem, Nat Sci w/ a weighted ave of 1.8 or better	CWAG of 1.75 or better; Preferably at least 15 units of a combination of Math, Physics, Chem, Nat Sci w/ a weighted ave of 1.8 or better	First Sem		
	Nat'l Institute of Physics BS APPLIED PHYSICS and BS PHYSICS		GWA of 2.00 with an average of 2.5 in Science/ Math courses Must pass the interview (May 11, Friday; 9 a.m. To 12:00 nn.)	GWA of 2.75 with an average of 2.5 in Science/ Math courses Must pass the interview (May 11, Friday; 9 a.m. To 12:00 nn.)	First Sem	Interview - May 11, Friday (9:00-12:00 nn.)	
CSSP	BA ANTHROPOLOGY	10	2.0 or better	2.0 or better	First Sem	See department for the Sched of Interview	
	BS GEOGRAPHY	30	2.25 or better/ Interview and written exam	2.5 or better / Interview and wrtten exam	First Sem	Second week of May	
	BA HISTORY	20	2.0 or better; Interview & written exam	2.25 or better; Interview & written exam	First Sem	First & Second week of May -Review of Applications Third week of May - schedule for exam & interview Fourth week of May - Final list of accepted applicants	
	BA LINGUISTICS	20	2.00 or better ; Interview	2.0 or better; Interview	First Sem	See department for the Sched of Interview	
	BA PHILOSOPHY	30	2.0 or better; Must passed 2 Philo courses Interview & Essay	2.0 or better; Must passed 2 Philo courses Interview & Essay	First Sem	Second week of May (Interview)	First week of May
	BA POLITICAL SCIENCE	20 ^b	2.0 or better; 30 academic units*, w/ 6 units Pol Sci (Pol Sci 11 & 14) * University Catalogue The Department will prioritize those with 33 units than those w/ 30 units (Department Meeting 8 Feb2010)	2.0 or better; At least 30 units (w/ 6 Political Sci units - Pol Sci 11 & 14) * University Catalogue	First Sem		
	BA/BS PSYCHOLOGY	Transfer from UP unit - 20 Subject to Dept's available resources	1.75 or better GWA Ranking Must have passed Psych 101 and Math 11 or their equivalents	1.75 or better GWA Ranking Must have passed Psych 101 and Math 11 or their equivalents	First Sem		April 30, 2012

**PROGRAM QUOTA AND REQUIREMENTS FOR TRANSFEREES FROM UP UNITS
OUTSIDE DILIMAN (TRANSFER 1) AND SHIFTEES WITHIN DILIMAN (SHIFTEE 2)
AND SHIFTEES WITHIN COLLEGE (SHIFTEE 1) FOR FIRST SEMESTER 2012-2013)**

COLL	DEGREE PROGRAM	QUOTA FOR TRANSFER I First sem 2012-2013	REQUIREMENTS		SEM(S) ACCEPTING T-1, S-2, S-1	DATE OF INTERVIEW/EXAM	DEADLINE OF APPLICATION
			TRANSFER 1 (Transferees from UP Units outside Diliman)	SHIFTEE 1 (S-1) Shiftees w/in College SHIFTEE 2 (S-2) Shiftees w/in Diliman			
CSSP	BA SOCIOLOGY	Total # of slots may vary depending on the dept's available resources provided that the total # of transferees from other UP units & other schools do not exceed the unfilled UPCAT slots.	2.25 or better (30 academic units earned) Minimum Social Science units - 6 units Minimum Social Science Average - 2.25 Interview at the option of the Dept	2.25 or better (30 academic units earned) Minimum Social Science units - 6 units Minimum Social Science Average - 2.25 Interview at the option of the Dept	First Sem	See department for the Sched of Interview	
CSWCD	BS COMMUNITY DEV'T	25	GWA of 2.5 Interview - see college for the schedule No Shifting allowed	GWA of 3.0 or better Interview - see college for the schedule No Shifting allowed Interview	First Sem	May 2-15, 2012	April 10-25, 2012
	BS SOCIAL WORK	15	GWA 2.25 or better Interview - see college for the schedule No Shifting allowed	GWA 2.25 or better Interview - see college for the schedule No Shifting allowed	Second Sem (Shiftees only - S1 and S2) First Sem Second Sem(Shiftees only)	May 2-15, 2012	
STAT	BS STATISTICS	30	2.25 (Math & Stat)	2.25 (Math & Stat)	First Sem	For schedule of Interview, pls visit the stat website www.stat.upd.edu.ph	April 30, 2012

PLEASE TAKE NOTE:

- ^a - Quota shared by Transfer 1 and Shiftee 2
^b - Quota shared by Transfer 1 & 2
^c - Depends on slots not filled up by UPCAT qualifiers

LEGEND:

TRANSFER 1-Transferees from UP units outside Diliman
TRANSFER 2-Transferees from other schools outside UP
SHIFTEE 1 - Shifting within the college
SHIFTEE 2 - Shifting within UP Diliman

**PROGRAM QUOTA & REQUIREMENTS FOR TRANSFEREES FROM OTHER SCHOOLS/
UNIVERSITIES (TRANSFER 2) FOR THE FIRST SEMESTER 2012-2013**

COLLEGE/DEGREE PROGRAM		QUOTA FOR First Sem 2012-2013	GWA	REQUIREMENTS	DATE OF INTERVIEW/EXAM
AIT	BS TOURISM	30 ^b	1.75 (with pending request)	INTERVIEW	See College for the Schedule of Interview
ARCH	BS ARCHITECTURE B LANDSCAPE ARCHITECTURE	46 ^b	2.0 OR BETTER	MUST HAVE COMPLETED AT LEAST 33 ACADEMIC UNITS GWA of 2.0 or better Must attend orientation Letter of confirmation to be submitted after orientation	See College for the Schedule of Interview
CAL	BA ARLING PILIPINO (PHIL STUD)	15 ^b	1.88	EXAM/INTERVIEW/ RANKING	See College for the Schedule of Interview/Exam
	BA ART STUDIES	40 ^b	2.0	ADMISSION EXAM	May 4, 2012 (Fri. 9:00-12:00nn. CAL Rm.207)
	BA COMPARATIVE LITERATURE	50 ^b	2.0	ADMISSION EXAM	May 14, 2012 (Wed) 9:00-11:00 a.m. CAL 510 - BA ES (Language) CAL 501 - BA ES (Literature) CAL 502 - BA CL CAL 511 - BA CW
	BA CREATIVE WRITING		2.0	AVERAGE OF AT LEAST 2.0 IN ALL ENGLISH COURSES	
	BA ENGLISH STUDIES: LITERATURE		2.0		
	BA ENGLISH STUDIES: LANGUAGE		2.0		
	BA EUROPEAN LANGUAGES	30	1.75 OR BETTER	INTERVIEW/ RANKING. MUST ENROLL IN AT LEAST 6 UNITS OF A MAJOR LANGUAGE DURING THE FIRST SEM. ON PROBATION STATUS:MUST MAINTAIN AN AVERAGE OF 2.0 OR BETTER IN HIS MAJOR LANGUAGE. MUST NOT HAVE A GRADE OF INC. OR DROP.	May 10-11, 2012
	BA MALIKHAING PAG SA FIL	15 ^b	2.0	EXAM/INTERVIEW,RANKING	See College for the Schedule of Interview/Exam
	BA FILIPINO	15 ^b	2.0	EXAM/INTERVIEW,RANKING	See College for the Schedule of Interview/Exam
	BA SPEECH COMMUNICATION	25 ^b	2.0	EXAM/INTERVIEW,RANKING	May 8, 2012 - Posting of qualified applicants May 10, 2012 - Interview of applicants May 14, 2012 - Posting of qualified applicants for the written examination May 16, 2012 - Written examination May 18, 2012 - Posting of successful applicants
	BA THEATER ARTS	5 ^b	2.0	SELECTION THROUGH A TALENT AUDITION AND INTERVIEW	May 7, 2012 - Interview-auditions May 9, 2012 - Posting of qualified applicants Please get a copy of the monologue for the audition @ room 3069

**PROGRAM QUOTA & REQUIREMENTS FOR TRANSFEREES FROM OTHER SCHOOLS/
UNIVERSITIES (TRANSFER 2) FOR THE FIRST SEMESTER 2012-2013**

COLLEGE/DEGREE PROGRAM		QUOTA FOR First Sem 2012-2013	GWA	REQUIREMENTS	DATE OF INTERVIEW/EXAM
CBA	BS BUS ADMN & ACCOUNTANCY	5 (if slots are available)	1.5	INTERVIEW, GRADE REQUIREMENT, RANKING MATH TEST (Sophomore - 30 units; Junior - 60 units) * Applicants from CHED LEVEL 4 schools only	See College for the Schedule of Interview
	BS BUS ADMINISTRATION	not accepting			
CFA	B FINE ARTS	45	2.0	MUST HAVE EARNED AT LEAST 33 ACAD. UNITS with minimum GWA 2.00 PHOTOCOPY OF OTR (Original copy for presentation) BIRTH CERTIFICATE (NSO) (Original copy for presentation) CERTIFICATE OF GOOD MORAL CHARACTER THREE 1 1/2 X 1 1/2 COLORED ID PHOTOS SUBMIT CERTIFICATE OF EMPLOYMENT (if employed) -for second degree only TALENT TEST, FACULTY INTERVIEW AND PORTFOLIO REVIEW; GUIDANCE TEST; TDT APPLICANTS TO BRING SAMPLES OF ARTWORK FOR THE PORTFOLIO REVIEW	APPLICATION PERIOD Jan. 16 - April 10, 2012 February, March & April 2012 Faculty Interview & Portfolio Review (8:00 a.m.-12:00 nn. Mondays) Mental Ability (CFIT/SSHA TESTS) - 1:00-4:00 p.m. TDT - April 14, 2012 (Sat. - 8:00 a.m.-12:00 nn.) Must bring Coloring Medium of their choice except OIL. Paper will be provided Result - April 23, 2012
	VISUAL COMM INDUSTRIAL DESIGN SCULPTURE/PAINTING ART HISTORY/ART EDUCATION	15 ^b 5 ^b 10 ^b 15 ^b			
CHE	BS CLOTHING TECHNOLOGY	10	2.0 OR BETTER	ESSAY, TALENT TEST, INTERVIEW	May 3 & 4, 2012, 9:00a.m. -12:00 nn. (Exam & Interview)
	BS COMMUNITY NUTRITION	5	2.0 OR BETTER	INTERVIEW	May - see college for sched
	BS FAMILY LIFE & CHILD DEV'T	NOT ACCEPTING FOR AY 2012-2013			
	BS FOOD TECHNOLOGY	5	2.0 OR BETTER	INTERVIEW	May - see college for sched
	BS HOTEL, REST & INST'L MGT.	NOT ACCEPTING FOR AY 2012-2013			
	BS HOME ECONOMICS	20	2.0 OR BETTER	INTERVIEW & WRITTEN EXAM & RANKING (Should attend orientation prior to interview and written exam)	May 10 & 11, 2012 9-10a.m. Orientation / 10am-12:00 n.n.- 1:00-5:00 p.m. (Exam & Interview)
	BS INTERIOR DESIGN	5	2.0 OR BETTER	TALENT TEST, INTERVIEW & ESSAY	May 9 and 10, 2012, 9:00a.m. -12:00 nn. (Exam & Interview)
NOTE: CHE APPLICANTS CAN APPLY IN ONLY ONE PROGRAM					
CMC	BA BROAD COMM	depends on slots	1.75 OR BETTER	INTERVIEW/ EXAM	See College for the Schedule of Interview/Exam
	BA COM RESEARCH	not filled up by	1.75 OR BETTER	INTERVIEW/ EXAM	See College for the Schedule of Interview/Exam
	BA FILM	UPCAT qualifiers	1.75 OR BETTER	INTERVIEW/ EXAM	See College for the Schedule of Interview/Exam
	BA JOURNALISM	70 ^b	1.75 OR BETTER	EXAM	3RD Week of May for the 1st Sem 3RD Week of October for the 2nd Sem
	NOTE: CMC APPLICANTS MAY APPLY IN TWO (2) PROGRAMS AT A TIME INDICATING 1ST CHOICE AND 2ND CHOICE				

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COLLEGE/DEGREE PROGRAM		QUOTA FOR First Sem 2012-2013	GWA	REQUIREMENTS	DATE OF INTERVIEW/EXAM
CHK	B PHYSICAL EDUCATION B SPORTS SCIENCE	8	2.0 OR BETTER	Must completed 33 academic units INTERVIEW, SPORTS READINESS TEST, SPORTS SKILL TEST, ORIENTATION, GUIDANCE (Failure to attend the Orientation & any of the admission test automatically disqualifies the applicant)	May 7, 2012 (Mon. 9:00am)- Orientation 3rd Flr Vanguard Bldg Rm 204-A May 9 (Wed 2:00 pm)-Guidance test Vanguard Bldg. Rm. 204-A May 9 (Wed. 9-12/1-5pm)-Panel Interview Vanguard Bldg. Rm. 204-A May 9 (Wed. 7:00am)- SRT - Venue to be announce during Orientation May 8 - (Tuesday) - SST May 28 (Mon) - Release of results * See the CHK College Secretary for important details
CS	BS AP PHYSICS/BS PHYSICS BS BIOLOGY BS CHEMISTRY BS GEOLOGY BS MATHEMATICS BS MOLECULAR BIOL & BIOTECH	NOT ACCEPTING FOR AY 2012-2013 depends on available slots depends on available slots	1.75 OR BETTER 1.5 OR BETTER 1.75 OR BETTER 1.75 OR BETTER 1.5 OR BETTER	WEIGHTED AVERAGE OF 2.0 IN SCIENCE/MATH COURSES MUST PASS THE INTERVIEW FINISHED 5 UNITS OF CHEMISTRY W/ A GRADE OF 1.5 or BETTER W/ SCIENCE AVERAGE OF 1.5 MUST PASS VALIDATION EXAM IN CHEM 17 IF ANOTHER 5 UNITS OF GENERAL CHEMISTRY HAD BEEN TAKEN MUST PASS THE ORIENTATION/ INTERVIEW MUST HAVE COMPLETED AT LEAST ONE CALCULUS COURSE IN COLLEGE WEIGHTED AVE. OF 2.00 IN MATH COURSES (MAYBE CALLED FOR INTERVIEW) PREFERABLY W/ AT LEAST 15 UNITS OF A COMBINATION OF MATH, PHYSICS, CHEM, NAT SCI W/ WEIGHTED AVERAGE OF 1.8 OR BETTER	Interview - May 11, Friday (9:00-12:00 nn.) Interview - May 11 (Friday); 1:00p.m. sharp Interview - May 11 (Friday); 1:00p.m.
CSSP	BA ANTHROPOLOGY BS GEOGRAPHY	10 20	1.75 1.85 OR BETTER	INTERVIEW INTERVIEW AND WRITTEN EXAM	See Department for the Schedule of Interview Second week of May
	BA HISTORY BA LINGUISTICS BA PHILOSOPHY	30 20 30	1.75 1.75 OR BETTER 1.75	INTERVIEW/ WRITTEN EXAM INTERVIEW MUST HAVE PASSED AT LEAST 2 PHILO COURSES/ INTERVIEW & ESSAY	First & Second week of May -Review of Applications Third week of May - applicants scheduled for exam & interview Fourth week of May - Final list of accepted applicants See Department for the Schedule of Interview/Exam Second week of May (Interview)

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COLLEGE/DEGREE PROGRAM		QUOTA FOR First Sem 2012-2013	GWA	REQUIREMENTS	DATE OF INTERVIEW/EXAM
CSSP	BA POLITICAL SCIENCE	20 ^b	1.5 OR BETTER	W/ 6 POL SCI units (POL SCI 11 & 14)/ AT LEAST 33 ACADEMIC UNITS	
	BA PSYCHOLOGY BS PSYCHOLOGY BA SOCIOLOGY	10 Total # of slots may vary depending on the dept's available resources provided that the total # of transferees from other UP units & other schools do not exceed the unfilled UPCAT slots.	1.5 OR BETTER 1.5	GWA Ranking Must have passed Psych 101 and Math 11 or their equivalents. 33 ACADEMIC UNITS EARNED INTERVIEW AT THE OPTION OF THE DEPARTMENT/ MINIMUM SOCIAL SCIENCE UNITS-6UNITS MINIMUM SOCIAL SCIENCE AVERAGE-1.5	See College for the Schedule of Interview
CSWCD	BS COMMUNITY DEVELOPMENT	25	2.0 OR BETTER	APTITUDE TEST-GUIDANCE/INTERVIEW/WRITTEN EXAM WITH CONTRACT (NO SHIFTING ALLOWED) INTERVIEW	May 2-15, 2012
	BS SOCIAL WORK	15	1.75 OR BETTER		May 2-15, 2012
ECON	BS BUSINESS ECONOMICS BS ECONOMICS	DEPENDS ON AVAILABLE SLOTS	1.5 OR BETTER 1.5 OR BETTER	SATISFACTORY AVERAGE IN COLLEGE ALGEBRA & TRIGONOMETRY SATISFACTORY AVERAGE IN COLLEGE ALGEBRA & TRIGONOMETRY	
EDUC	B ELEMENTARY EDUCATION B SECONDARY EDUCATION	Number o slots will vary depending on the number of unfilled UPCAT slots and number of UP shiftees & transferees	1.75 OR BETTER 1.75	Teaching aptitude test (c/o Educ) Interview (c/o SAPAW Committee)	Last Monday of April First week of May
ENGG	BS CHEMICAL ENGINEERING		1.75	MSWA = 1.5 or better Must have passed Math 53 or equivalent Must have passed Chem 16 or equivalent No failing grade; no unremoved 4.0/ conditional or INC. Must have completed at least 33 academic units Must not have been in residence for more than 3 years Must be able to complete course within prescribed limit (no extension beyond maximum allowable residence) Must submit letter to dept. Stating reason for shifting/transferring Interview with the Admission Committee	See College for the Schedule of Interview

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COLLEGE/DEGREE PROGRAM		QUOTA FOR First Sem 2012-2013	GWA	REQUIREMENTS	DATE OF INTERVIEW/EXAM
ENGG	BS CIVIL ENGINEERING	DEPENDS ON AVAILABLE SLOTS	2.0	MSWA = 1.75 or better Must have passed Math 17 or equivalent No grade of 5.0; no unremoved 4.0 or INC Must have completed at least 33 academic units Must not have been in residence for more than 1 year Must submit letter to the institute stating the reasons for transferring. & all contact details INTERVIEW	See College for the Schedule of Interview
	BS COMPUTER SCIENCE	DEPENDS ON AVAILABLE SLOTS	2.0	MSWA = 1.75 or better Must have completed at least 33 academic units Must submit letter to department stating reason for shifting/transferring INTERVIEW	See College for the Schedule of Interview
	BS COMPUTER ENGINEERING	Will depend on the	2.0	see attached/posted RULES ON SHIFTING AND TRANSFER	
	BS ELECT AND COMM. ENGG	No. of available	2.0		
	BS ELECTRICAL ENGINEERING	slots	2.0		
	BS GEODETIC ENGINEERING	DEPENDS ON AVAILABLE SLOTS	2.0	Math & Science Weighted Average (MSWA) = 1.5 or better Must have completed at least 33 academic units Must pass stereovision and color vision test INTERVIEW	See College for the Schedule of Interview
	BS INDUSTRIAL ENGINEERING	NOT ACCEPTING FOR AY 2011-2012			
	BS MECHANICAL ENGINEERING	DEPENDS ON AVAILABLE SLOTS	2.0	Must have completed at least 33 academic units Must take and pass evaluation examination	See College for Schedule of interview Evaluation Examination
	BS METALLURGICAL ENGG	DEPENDS ON AVAILABLE SLOTS	2.0	MSWA = 1.75 or better Must have completed at least 33 academic units INTERVIEW	See College for the Schedule of Interview
	BS MINING ENGINEERING		2.0		
	BS MATERIALS ENGINEERING		2.0		
SLIS	B LIBRARY & INFORMATION SCIENCE	25	2.0	INTERVIEW	May 11, 2012

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COLLEGE/DEGREE PROGRAM		QUOTA FOR First Sem 2012-2013	GWA	REQUIREMENTS	DATE OF INTERVIEW/EXAM
MUSIC	B MUSIC	7	2.0	TALENT AUDITION/THEORY PLACEMENT EXAM	Application period Jan. 4 - Mar. 9, 2012 Theory Exam @ Abelardo Hall Auditorium (Mar. 10 / 9:00-12:00 nn Sat.) Talent Audition - March 17, 2012 (Saturday)
NCPAG	BA PUBLIC ADMINISTRATION	15 (w/ approval)	1.75 OR BETTER	NO FAILING GRADES INTERVIEW & EXAM	See College for the Schedule of Interview & exam
STAT	BS STATISTICS	5 (with pending request)	1.75	NO FAILING GRADES IN MATH SUBJECTS	See College for the Schedule of Interview

PLEASE TAKE NOTE:

- ^a - Quota shared by Transfer 1 and Shiftee 2
- ^b - Quota shared by Transfer 1 & 2
- ^c - Depends on slots not filled up by UPCAT qualifiers

LEGEND:

TRANSFER 1-Transferees from UP units outside Diliman
 TRANSFER 2-Transferees from other schools outside UP
 SHIFTEE 1 - Shifting within the college
 SHIFTEE 2 - Shifting within UP Diliman



ELECTRICAL AND ELECTRONICS ENGINEERING INSTITUTE

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RULES ON SHIFTING AND TRANSFER

The following rules shall govern the admission to the BS Electrical Engineering, BS Electronics and Communications Engineering and BS Computer Engineering programs of students shifting from within the UP College of Engineering and other units within the UP Diliman Campus, transfer students from other autonomous UP units and other schools, and second-degree applicants:

1. Applicants for shifting and transfer must have passed at least Math 53 (Elementary Analysis I. functions & their graphs; transformation & combination of functions; inverse functions; exponential, logarithmic, trigonometric, inverse trigonometric, and hyperbolic functions; parametric curves; limits; continuity; derivatives and applications; antiderivatives; definite integrals; area of plane regions; volume of solids of revolution) or its creditable equivalent.
2. Applicants for shifting and transfer must have passed Chem 16 (General Chemistry I) or any science course with laboratory unit/s.
3. Shifters must have a weighted grade average of 2.25 or better for all creditable Mathematics, Physics, Chemistry and Engineering subjects taken. S/he must have no Failing or Conditional grades in any subject, and no outstanding INC in any creditable subject.
4. Transferees from within UP system must have a weighted grade average of 2.0 or better for all creditable Mathematics, Physics, Chemistry and Engineering subjects taken. S/he must have no Failing or Conditional grades in any subject, and no outstanding INC in any creditable subject.
5. Transferees from schools (local or foreign) other than UP must have a weighted average of 1.5, 91.5%, A- or better for all creditable Mathematics, Physics, Chemistry and Engineering subjects taken. S/he must have no Failing or Conditional grades in any subject, and no outstanding INC in any creditable subject.
6. For second-degree applicants, the following shall be applied:
 - a. Applicants who have earned their first degree from the UP College of Engineering must have a weighted grade average of 2.5 or better for all Mathematics, Physics, Chemistry and Engineering (except ES 1) and EEE service courses taken.
 - b. Applicants who have earned their first degree from other units of the UP system must have a weighted grade average of 2.25 or better for all Mathematics, Physics, Chemistry and other creditable equivalent Engineering subjects taken.
 - c. Applicants who have earned their first degree from schools (local or foreign) other than UP must have a weighted grade average of 1.5 or better for all Mathematics, Physics, Chemistry and other creditable equivalent Engineering subjects taken.
7. Applicants must submit a letter of application, stating their reason for shifting/transfer/second-degree, addressed to the director of the Electrical and Electronics Engineering Institute.

8. Applicants satisfying the above minimum requirements shall be ranked according to the following criteria:
 - a. Total number of creditable units earned, and
 - b. Priorities set by the College of Engineering as follows:

FIRST priority	Second-degree applicants & internal shifters
SECOND priority	Applicants from other within UP system
THIRD priority	Applicants from local schools
FOURTH priority	Applicants from foreign schools
9. Admission of applicants shall be based on ranking, and subject to the availability of slots
10. Applicants shall be subjected to existing University and College of Engineering rules on transfer and shifting. The more stringent rules shall apply.

EFFECTIVITY:

These rules have been agreed upon by the Electrical and Electronics Engineering Institute faculty during its meeting on December 7, 2009. These shall be effective on the First Semester of School Year 2010-2011.

AMENDMENTS:

Amendments to these rules shall be effective only upon approval by a majority of the faculty members of the Electrical and Electronics Engineering Institute present at a meeting called for this purpose.

NOTE: All applicants should address their inquiries and all other transactions regarding shifting and transferring to Electrical and Electronics Engineering Institute or to the Office of the College Secretary.