



UNIVERSITY OF THE PHILIPPINES DILIMAN

*Office of the University Registrar*

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07 January 2013

MEMORANDUM ECA NO 13-01

TO: ALL COLLEGE SECRETARIES

FROM: EVANGELINE C. AMOR, Ph.D.  
University Registrar

RE: READMISSION OF STUDENTS

Please be informed that the following types of students need not be issued a College Readmission Slip and a University Readmission Slip. They should report to the Admission & Registration Section of the Office of the University Registrar and look for Ms. Jen Mallare to have their CRS Account activated.

1. UP Diliman student who studied abroad as an exchange student.
  - He / She must present proof that he/she was an official exchange student.
  
2. UP Diliman student who cross-enrolled in another UP Unit outside Diliman or who cross-enrolled in another university.
  - He / She must present the "ACKNOWLEDGMENT SLIP" that forms the lower portion of the Permit to Cross-Enroll issued by UP Diliman. The Acknowledgment slip should be signed by the Registrar-Host Unit/ Accepting School as proof of enrollment in their school/university. The Semester/AY should be indicated in the Acknowledgment Slip.

Thank you very much.