



UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of the University Registrar

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29 August 2012

MEMORANDUM ECA NO. 12 – 18

TO: ALL COLLEGE SECRETARIES, DIRECTORS & DEPARTMENT CHAIRS


FROM: EVANGELINE C. AMOR, Ph.D.
University Registrar

Please be informed of the following important dates:

- **10 September 2012**.....Deadline for Dropping Subjects
(Monday)
- **24 September 2012**.....Deadline for filing Leave of Absence (LOA)
(Monday)
- **03 September 2012 to 01 October 2012**.....SCHEDULE OF CLASS
(Monday) (Monday) * SUBMISSION FOR THE SECOND
SEMESTER AY 2012-2013

For your reference, attached are the revised CRS Registration Activities for the Second Semester AY 2012-2013, procedure and flowchart for online dropping.

Thank you.

REGISTRATION ACTIVITIES FOR THE SECOND SEMESTER AY 2012-2013

08 October 2012Start of Issuance of
(Monday) University Admission Slips
to all types of students

04 (Thursday) - 15 (Monday) October 2012.....Start of
Priority Encoding

04 (Thursday) - 19 (Friday) October 2012.....Pre-
Enlistment 1

19 October 2012Batch Run 1
(Friday)

22 October 2012.....Batch Run 1 Results
(Monday)

22 (Monday) - 29 (Monday) October 2012.....Pre-enlistment 2

30 October 2012Batch Run 2 & Results
(Tuesday)

- 31 October 2012.....Form 5 A available for
(Wednesday) printing
- 05 November 2012.....E-Prerog for Freshmen,
(Monday) Varsity, Graduating &
Graduate Students
- 06 (Tuesday) - 07 (Wednesday) November 2012.....E-Prerog
for Other UP Diliman
Students
- 07 November 2012E-Prerog for all students
(Wednesday) including Cross-Registrants,
Non-degree and Special
Students
- 08 November 2012.....Classes Start (Second
(Thursday) Semester AY 2012-2013)

Notice:

- CRS & OUR sites will be closed on 20-21 October 2012.
All CRS Modules (Class Submission, Grades
Submission, etc.) will be inaccessible.
- CRS & OUR sites will reopen on 22 October 2012 (Monday).
- 01 – 02 November 2012 are declared holidays

