



UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of the University Registrar

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31 August 2011

MEMORANDUM ECA NO. 11-07

FOR: ALL COLLEGE SECRETARIES

FROM: EVANGELINE C. AMOR, Ph. D.
University Registrar

RE: DEADLINE FOR DROPPING

I request all College Secretaries to please remind their students that the Deadline for Dropping is on **September 12, 2011 (Monday)**. Please ask your staff to post announcements regarding the deadline on dropping in strategic places in your college. Indicate that after payment of the dropping fee, the dropping slip must be submitted to the ARS-OUR.

Please advise faculty members to make themselves available on the said date. Otherwise, they should coordinate with the college or department/institute to make arrangements regarding the signing of the dropping slip.

Thank you for your continued support and cooperation.