

FOR UNIVERSITY CLEARANCE APPLICATION ONLY

UP Form 241 (Revised Mar 2020)

(To be filled up by OSCC personnel)

PENDING ACCOUNT WITH _____



**OFFICE OF THE UNIVERSITY REGISTRAR
UNIVERSITY OF THE PHILIPPINES DILIMAN
One-Stop Student Clearance Center (OSCC)**

DATE RECEIVED _____ BY _____

**IMPORTANT: PLEASE PROVIDE ACCURATE & COMPLETE
DATA TO AVOID DELAY IN PROCESSING.**

TRANSCRIPT FUND B
CODE # 9774711 – Records Section
CERTIFICATION:
CLEARANCE - P 30.00
O. R. No. : _____
DATE: _____

STUDENT NO.

--	--	--	--	--	--	--	--

PURPOSE: _____

NAME _____ SIGNATURE _____

FAMILY FIRST MIDDLE MAIDEN

(If married woman, encircle family name used during last enrollment in UP)

FIRST ENROLLMENT IN U.P. _____
SEMESTER ACADEMIC YEAR COLLEGE

LAST ENROLLMENT IN U.P. _____
SEMESTER ACADEMIC YEAR COLLEGE

YEAR GRADUATED _____ DEGREE _____

PRESENT ADDRESS _____ First Time to Apply Yes No

CONTACT NO. (Landline/Mobile phone) _____ E-MAIL: _____

For OUR Staff use only:

- | | |
|--|---|
| <input type="checkbox"/> COLLEGE
CLEARED BY _____ DATE _____ | <input type="checkbox"/> STUDENT DISCIPLINARY TRIBUNAL (SDT)
CLEARED BY _____ DATE _____ |
| <input type="checkbox"/> UNIVERSITY LIBRARY / COLLEGE LIBRARY
CLEARED BY _____ DATE _____ | <input type="checkbox"/> U.P. HEALTH SERVICE
CLEARED BY _____ DATE _____ |
| <input type="checkbox"/> UP STUDENT HOUSING (DORMITORY)
CLEARED BY _____ DATE _____ | <input type="checkbox"/> STUDENT LOAN BOARD
CLEARED BY _____ DATE _____ |

OFFICE OF THE UNIVERSITY REGISTRAR
Graduation/Diploma fee P _____ OR # _____ Date _____

Nature	Semester	Amount	OR#	Date

CLEARED (Underassessment) BY _____ DATE _____
 CLEARED (Scholarship) BY _____ DATE _____

ENTRANCE CREDENTIALS SUBMITTED

- Official Transcript of Records _____
- High School Card _____
- F 137 _____
- _____

GRADUATED IN U.P. YES NO DEGREE & DATE _____

CLEARED BY
MAYLA PATAG-PANTI DATE _____
OFFICER-IN-CHARGE
REGISTRATION and CLEARANCE SECTION AS OF _____