

HOW TO PAY THE SECOND-DEGREE APPLICATION FEE (LOCAL APPLICANTS/FILIPINOS STUDYING ABROAD)

1. **Download** the fillable **Payment Slip** [here](#);
2. **Fill-out the Payment Slip**;
3. **Pay via fund transfer** feature of your bank to Landbank or **pay over-the-counter (OTC)** at any open Landbank branch (Note: If paying via fund transfer, please use PESONet);
4. If payment was done via fund transfer, **wait for the confirmation email that the fund has been transferred** (proof of payment). If payment was done via OTC, you may take a photo of your deposit slip;
5. **Save a copy of your proof of payment**; and
6. **Update** your **Payment Slip** with your payment details