

updated as of 10 May 2021

# ALAM MO BANG AUTOMATICALLY SUBSTITUTED NA ANG GE COURSES NA TO?

\*see Memorandum Nos. OVCAA-MTTP 20-043 and 20-045

Eng 10  
Comm 3  
Math 1  
STS  
KOM I  
Art Stud 1  
WIKAI



Eng 13  
Speech 30  
Math 10  
STS1  
Fil 18  
ARTS1  
Fil 40

Uy bes!

Ay  
ba? tru

Ibig sabihin, hindi  
na kailangan ng  
substitution form  
para sa mga  
courses na 'to!



Para sa karagdagang impormasyon,  
maaaring makipag-ugnayan sa:  
**General Education Center**  
Website: [gec.upd.edu.ph](http://gec.upd.edu.ph)  
Email: [gec\\_ovcaa.upd@up.edu.ph](mailto:gec_ovcaa.upd@up.edu.ph)  
89818500 loc. 2060

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# PAANO NAMAN ANG CREDITING NG IBANG GE COURSES?



**student's request letter with narrative, endorsed by program adviser and chair\* \*\***

\*especially for transferees, shiftees and old students

\*\*shall be addressed to the VCAA through the GEC Director



**copy of curriculum checklist**



**copy of grades**

\*certified by the SRE and College Secretary and verified by OUR-SES



**copy of syllabus of the GE course/s**



**for special cases, narrative letters from the program advisers and other concerned parties**



**justification letter by college secretary endorsed by dean\***

\* Justification or explanation in support of the request/ appeal should not be based on misadvising, administrative oversight and academic unit's lapse of judgment, but should focus on why the GE course can be credited.



Para sa karagdagang impormasyon, maaring makipag-ugnayan sa:

**General Education Center**

**Website: [gec.upd.edu.ph](http://gec.upd.edu.ph)**

**Email: [gec\\_ovcaa.upd@up.edu.ph](mailto:gec_ovcaa.upd@up.edu.ph)**

**89818500 loc. 2060**

Pag napasa mo na, 'yung reqs, GE Committee will decide if oks or 'deins yung appeal mo. Ez diba?

Gotchu. Ito lang kailangan dyan!

Ask ka rin sa SRE at Coll Sec mo if you have questions sis.



# "GE" WITH THE FLOW: REQUESTS/ APPEALS FOR CREDITING OF GE COURSES

3/3

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- 1
- Student prepares complete requirements (in coordination with SRE & College Secretary) with complete endorsements from Chair/Director, College Secretary & Dean
  - College Secretary submits to GEC



- 2

GEC refers to concerned GE offering unit



- 3

Concerned GE offering unit evaluates and recommends



- 6

College Secretary and Chair/Director informs the SRE and student



- 5

GEC releases to Dean (Attention: College Secretary and Chair/Director), cc: OUR



- 4

UPD GE Committee decides on the request/appeal



Para sa karagdagang impormasyon,  
maaring makipag-ugnayan sa:  
General Education Center  
Website: [gec.upd.edu.ph](http://gec.upd.edu.ph)  
Email: [gec\\_ovcaa.upd@up.edu.ph](mailto:gec_ovcaa.upd@up.edu.ph)  
89818500 loc. 2060