



17 December 2018

Memorandum No. MTTP-18-26

TO : ALL COLLEGE SECRETARIES

FROM : *Ma. Theresa T. Payongayong*
MA. THERESA T. PAYONGAYONG, PhD
University Registrar

RE : BRIEFING OF COLLEGE ASSESSORS & VALIDATORS FOR THE
SECOND SEMESTER AY 2018-2019

There will be a briefing of all College Assessors and Validators in preparation for the Second Semester AY 2018-2019 on 04 January 2019, 2:00 PM at the OUR Conference Room, 3rd Floor, OUR Building.

Kindly email your confirmation and list of attending assessors and validators at admission.our@upd.edu.ph or submit the confirmation slip to the Registration and Clearance Section not later than 19 December 2018.

Thank you very much.

✂

CONFIRMATION SLIP

COLLEGE/SCHOOL _____

The following will attend the briefing on 4 January 2019 at 2:00 PM.

Assessors	Validators
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Submitted by:

College Secretary