



UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of the University Registrar

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28 May 2018

OUR Memorandum No. MTTP 2018-12

To: College Secretaries & Graduate Program Coordinators

From:


MA. THERESA T. PAYONGAYONG, PhD
University Registrar

Subject: Automatic Grade of 5 from lapsed 4, Second Semester AY 2016-2017

Please be informed that you can now download from CRS (via Report Generation module, Report name: *Removal grades that will lapse this term*) the list of students who took courses in your college during the Second Semester of AY 2016-2017 whose grades of 4 are still unremoved.

After **24 June 2018**, these unremoved grades of 4 will automatically be converted to 5.

Kindly remind affected students in your college.

For your information and guidance.