



UNIVERSITY OF THE PHILIPPINES DILIMAN

*Office of the University Registrar*

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25 May 2017

Memorandum No. MRC 2017-13

For: All College Deans

From:

  
MARILYN R. CANTA, PhD  
University Registrar

**Subject: Students With Special Needs (SWAS) ID**

Attached please find the University Health Service (UHS) criteria on the issuance of special IDs to students with special needs (SWAS) and the ID which will be issued them.

Currently, entitlements extend only to priority pre-enlistment, priority lanes, and “one-stop” registration.

Faculty, however, might be able to extend certain concessions to them (e.g. priority seating) upon presentation of this card.

Thank you.



# UNIVERSITY HEALTH SERVICE

University of the Philippines  
Diliman, Quezon City



02 May 2017

MIN. OUR 10 MAY 17 PM 2:00

**DR. MARILYN CANTA**

*University Registrar*

Office of the University Registrar

T.M. Kalaw St. cor. Quirino St.

UP Campus, Quezon City

Dear Dr. Canta:

Attached herewith is the format of the ID for students with special needs (SWAS) entitled to 'priority lanes' or one-stop registration. We feel that the category "student with special needs" has to be qualified; otherwise, your office will be barraged with claims to that effect.

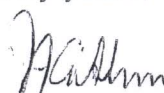
The medical staff agreed on the following qualifications:

- The physical disability requires the use of an assistive device such as crutches or a wheelchair.
- If a PWD ID is presented, we still need to validate if he is entitled to a SWAS ID
- The disability is such that the student has to be supervised or assisted by a responsible adult in his day-to-day functions (such as significant visual/auditory impairment)
- Pregnancy
- Immunocompromised individuals such as those with CA, autoimmune disorders, has undergone splenectomy, on steroids, with HIV, etc
- Chronic cardiac, liver, renal disease
- If the claim refers to a psychological issue (depression, anxiety disorder, etc.) we will refer to a mental health professional to see if the student is fit to enroll

The blank IDs may be left at my office and i will be responsible for issuing those deserving of such an ID as certified by our staff physicians.

Thank you.

Very truly yours,

  
**JESUSA T. CATABUI, MD**  
*Acting Director*

ltr\_our\_special\_needs/purl/02may2017

*Yes, let's use Dr. Catabui's criteria, even as we study the PWD law & other documents on SWAS. Let's also share this with dean.*

**MICHAEL L. TAN**  
 Chancellor *MT - 5/9/17*

