



UNIVERSITY OF THE PHILIPPINES
DILIMAN **QUEZON CITY**

VOIP TRUNKLINE: 981-8500 LOCAL: 2558, 2556
DIRECT LINE: (632) 929-5401, (632) 927-1835
FAX: (632) 928-2863
E-MAIL: chancellor.updiliman@up.edu.ph

OFFICE OF THE CHANCELLOR

07 August 2018

MEMORANDUM NO. MLT-17-168

TO : All concerned

SUBJECT : OVPAA & OVPPF Joint Memorandum No. 5 (Guidelines to Implement the Free Higher Education for AY 2018-2019)

In a meeting held on 06 August 2018, the College Secretaries and Graduate Program Coordinators discussed the Guidelines to Implement the Free Higher Education for AY 2018-2019 released through OVPAA & OVPPF Joint Memorandum No. 5 and have agreed that the evaluation of students to determine who are eligible to receive the Free Tuition and Other School Fees (OSF) privilege and other related policies stipulated in the guidelines will be implemented.

As Chancellor, I affirm these decisions. With this memorandum are: (1) the form for opting out of the Free Tuition and OSF privilege; (2) the flowcharts for opting out and completion of registration process for undergraduate students; and (3) the schedule for the completion of the registration process for undergraduate students to be followed this First Semester 2018-2019.

For your guidance.

MICHAEL L. TAN, PhD

Chancellor