

HONORABLE DISMISSAL

Honorable dismissal is the voluntary withdrawal of a student from the University with the consent of the University Registrar.

A student in good standing who desires to sever connection with the University shall present a written petition to this effect to the University Registrar, signed by his/her parent or guardian. If the petition is granted, the student shall be given honorable dismissal. Without such petition and favorable action, no record of honorable dismissal shall be made (*Revised UP Code: Art. 398 as amended at 790th BOR Meeting: 19 Dec 1969 and 861st BOR Meeting: 29 May 1975*).

All indebtedness to the University must be settled before a statement of honorable dismissal will be issued. The statement indicates that the student withdrew in good standing in so far as character and conduct are concerned. If the student has been dropped from the rolls on account of poor scholarship, a statement to that effect may be added to the honorable dismissal certification (*Revised UP Code: Art. 399 as amended at 789th BOR Meeting: 25 Nov 1969, 790th BOR Meeting: 19 Dec 1969 and 861st BOR Meeting: 29 May 1975*).

A student who leaves the University by reason of expulsion due to disciplinary action shall not be entitled to honorable dismissal (*Revised UP Code: Art 400 as amended at 914th BOR Meeting: 31 May 1979, superseded by Revised Rules of Student Conduct and Discipline 1992*). However, s/he is allowed to obtain her/his academic transcript of records without reference to dishonorable dismissal, provided:

- 1) the student writes an application;
- 2) not less than one (1) school year, beginning the school year immediately following the effectivity of the expulsion decision, has elapsed;
- 3) the party concerned, during the period of expulsion, has not been involved in any untoward incident affecting the University, or been charged in court after the fiscal's investigation; and
- 4) all such applications are subject to BOR action.

Section 5 Rule VII of the Revised Rules and Regulations Governing Fraternities, Sororities and Other Student Organizations, however, provides that the University Registrar shall make a permanent entry in the transcript of records of the student the fact of his/her having been expelled or suspended under the said rules. The student may not apply to have such entries deleted (*1091st BOR Approval 24 Oct. 1995*).