

CROSS-REGISTRATION

Cross-registration refers to enrollment in another academic unit outside the home unit. It may fall under any of the following categories:

- 1) registration of a UP Diliman student in another academic unit within UP Diliman;
- 2) registration of a UP Diliman student in another UP Constituent University;
- 3) registration in UP Diliman of a student from another UP Constituent University;
- 4) registration of a UP Diliman student in an institution of higher learning outside of the UP System;
- 5) registration in UP Diliman of a student from another institution of higher learning outside of the UP System.

Cross-registration shall be governed by the following guidelines (*Revised UP Code: Art. 333-336 pp.83-84*):

- 1) registration of a UP Diliman student in another academic unit within UP Diliman:
 - a) must have the permission of the Deans of the home and accepting units;
 - b) total number of units of credit for which a student may register in two (2) or more colleges in the University shall not exceed the maximum allowed by the rules on academic load
- 2) registration of a UP Diliman student in another UP Constituent University:
 - a) must have the permission of the Deans and Registrars of the home and accepting units;
 - b) total number of units of credit for which a student may register in two (2) or more colleges in the two (2) Universities shall not exceed the maximum allowed by the rules on academic load
- 3) registration in UP Diliman of a student from another UP Constituent University:
 - a) must have the permission of the Deans and Registrars of the home and accepting units;
 - b) total number of units of credit for which a student may register in two (2) or more colleges in the two (2) Universities shall not exceed the maximum allowed by the rules on academic load
- 4) registration of a UP Diliman student in an institution of higher learning outside of the UP System:

The University shall give no credit for any course taken by its students in another university, college, or school unless the taking of such course was expressly authorized by the Chancellor upon the recommendation of the Dean concerned. The authorization shall be in writing, to be recorded by the University Registrar or by his/her representative, and shall specify the subjects authorized.

- 5) registration in UP Diliman of a student from an institution of higher learning outside of the UP System:

No student registered in any other institution shall be admitted into the University without a written permit from his/her Dean, Director, or Registrar. The permit shall state the total number of units for which the student is registered and the subjects that s/he is authorized to take in the University.